

State of West Virginia

Preliminary FY 2023 Homeland Security Grant Application Guidance

Purpose

The Homeland Security Grant Program (HSGP) provides funding to assist states and local jurisdictions to develop and sustain various capabilities and resources to prepare for, respond to, and recover from terrorist and other extremist attacks. The federal government will release the official FY 2023 HSGP Notice of Funding Opportunity on Monday, February 27th. Upon the release of the grant guidance, the West Virginia Emergency Management Division will distribute forms to use to request a subgrant from West Virginia’s HSGP funds. We are sharing this preliminary guidance to provide information on the application timeline and to encourage jurisdictions to begin preparing projects.

Eligibility

State government agencies and local jurisdictions are eligible to apply for HSGP funds. Applications can be made by government agencies on behalf of nonprofit organizations who provide support to the state’s emergency preparedness system and the response and recovery to terrorist incidents.

Priorities

HSGP priorities are established to close gaps and address needs identified through specific assessments. Both the federal government and the State of West Virginia establish priorities for funding in this grant program. For the 2023 grant cycle, the federal and state priorities are:

FEDERAL	STATE
Protecting Soft Targets & Crowded Places	Crime Scene Preservation, Evidence Collection, and Forensic Analysis
Intelligence & Information Sharing	CBRNE/Hazardous Materials Detection, Decontamination, and Response
Combating Domestic Violent Extremism	Explosive Device Mitigation and Remediation
Community Preparedness & Resilience	Law Enforcement Personal Protective/Force Protection Equipment
Improving Election Security	Sustaining the ability to respond to Major Incidents (EOC/ICS, mass care, point of distribution, emergency notification)
Enhancing Cybersecurity	Interoperable Communications

Proposals not related to these priorities will be accepted and reviewed to ensure the state is making the most effective investment of grant funds, while complying with all grant guidelines. A portion of the state’s HSGP award must be allocated to each federal priority except for cybersecurity. At least 30% of the total award must be attributed to the six federal priorities. The state must attribute at least 35% of our award to law enforcement purposes.

Application Process

After FEMA releases official grant guidance on February 27th, the state will distribute a proposal document and a budget form to solicit projects to include in the state's federal application for 2023. All proposals will need to be submitted by Friday, April 14th to hssaa@wv.gov

The state will review all projects submitted. Following the submission of the federal application, the state will notify each project of whether they were included in the application, not going to be funded, or being held as a reserve project if a project in the application is not approved.

Once the federal award letter is received, mostly likely in mid-August, successful applicants will be required to complete an official grant application in the Vendor Self-Service portal of wvOASIS.

Timeline

February 13, 2023 – Preliminary Guidance released

February 27, 2023 – Proposal forms and additional guidance distributed, and posted to WV EMD/DAS websites

March - Technical assistance webinars, and possibly in-person trainings, will be conducted to support the application process. Dates and times will be included when the proposal forms are distributed.

April 14, 2023 - Proposal Submission Deadline

September 1, 2023 – Period of Performance for funded projects begins

Additional information

Information and additional resources will be posted on the WV Emergency Management Division website (www.emd.wv.gov/grants) and on the HS SAA tab of the Division of Administrative Services website (<https://das.wv.gov/sections/homeland-security-saa>).

Agencies and/or jurisdictions may submit multiple proposals. Similar activities can be grouped together, but distinct projects should be submitted separately.

The Period of Performance for the FY 2023 HSGP will be September 1, 2023 through August 31, 2026.

No activity can occur before this period and all work should be completed by the end of the period.

All equipment purchased with HSGP funds must be on the FEMA Authorized Equipment List (AEL). The AEL can be searched at <https://www.fema.gov/grants/tools/authorized-equipment-list>

Points of Contact

Questions about the FY 2023 Homeland Security Grant can be directed to hssaa@wv.gov

Multiple staff monitor this email address. You may also reach out to Kevin Cook, HSGP Grant Manager or David Hoge, WV EMD Grants Section Chief at 304 558-5380.