

UKG Pro Pay Codes

Leave Type:	UKG Code	Oasis Code for TADJ
Annual Leave	ANNLV-ANNUAL LEAVE	ANNLV
Sick Leave	SCKLV-SICK LEAVE	SCKLV
Family Sick (Only 80 hours per Calendar Year)	FMSKC - FAM SICK LEAVE	FMSKC
Bereavement Leave	BRVLV-BEREAVEMENT LV (Do Not use the one that states "...NO DEDUCT")	BRVLV
Executive Order Leave	Executive Order Taken (Do Not use any other codes)	EXORD
Military Leave Paid Part A (Max 240 hours)	MILPA-PAID MILITARY A	MILPA or MLVPA if TADJ rejects
Military Leave Paid Part B (Max 240 hours)	MILPB-PAID MILITARY B	MILPB
Holiday Bank Taken (Pulling from employee's Holiday Bank)	HOLIDAY BANK TAKEN	HOLLV or HOLPY if TADJ rejects
Holiday Leave (When employee's holiday is not populating even after everything has been entered.)	HOLLV-Holiday Leave	HOLLV or HOLPY if TADJ rejects
Exhausting Annual Leave (When employee separates)	xANNLV-Excl from Leave calc	ANNLV
Donated Leave (Paid)	Enter DONLV-DONATED LEAVE and then add a second row to the same day and enter the appropriate Leave Without Pay Code (for tracking)	DONPY or DONLV
Workers' Comp but electing to be Paid their Sick and/or Annual Leave	Enter Annual and/or Sick leave hours and then add a second row to the same day and enter LV-Workers Comp (for tracking)	ANNLV or SCKLV
Jury Duty	JURYD-JURYDUTY	JURPY
Annual Payout	ANPOL (DAS enters annual payouts in UKG)	ANNPO

UKG Leave Without Pay Codes

Leave Type:	UKG Code
Leave of Absence - FMLA (Self) Unpaid	LV-FMLA-Self Medical Tracking.
Leave of Absence - FMLA (Family) Unpaid	LV-FMLA-Eligible FamilyTracking
Leave of Absence - MEDICAL	LV-MLWOP-Medical LWOP
Leave of Absence - PERSONAL	LV-Personal Unpaid or LV-Personal Tracking if you get an error when you try to enter LV-Personal Unpaid
Leave of Absence - UNAUTHORIZED	ULWOP-Unauthorized PY
Workers Comp (being paid by WC)	Workers Comp for ANN Leave
Suspension Without Pay	LV-Suspension
Suspension Pending Investigation and Employee opts to use their Annual Leave	Enter Annual leave hours and then add a second row to the same day and enter LV-Suspension (for tracking)
LOA Military UNPAID (Part A or B)	LV-Military LWOP