

**LAW ENFORCEMENT PROFESSIONAL STANDARDS SUBCOMMITTEE**  
**PDC Building**  
**123 Academy Drive**  
**Dunbar, WV 25064**

**July 31, 2025**

**MEMBERS' PRESENT:**

Exec Director, Ms. Tia Welch Representing  
WV Human Rights Commission  
Sheriff Mike Coffman Representing  
WV Association of Counties  
Sergeant Matt Jarvis Representing  
WV Troopers Association  
Mayor Randy Barrett Representing  
WV Municipal League

**MEMBERS REPRESENTED:**

Colonel Bobby Cales WV DNR Represented by  
Captain Warren Goodson  
Chief Shawn Schwerfeger WV COP Represented by  
Chief Eric Johnson  
Colonel James Mitchell WVSP Represented by  
Capt. Aaron Wood  
Rob Matheny Public at Large Member Represented by  
Chief Daren McNeil  
Sheriff Rick Woodyard, WV Sheriff's Association  
Represented by Sheriff Bobby Eggleton  
Chief Daren McNeil FOP Represented by  
Retired Chief Steve Walker, Chairman

**MEMBERS ABSENT:**

Retired Cpl. David Gentry Representing  
WV Deputy Sheriff's Association

**STAFF:**

Ms. Tina Desmond, Director DAS  
Ret. Capt. Jess Gundy, Director LEPS  
Mrs. Jaucelyn Egnor, Admin Secretary

**GUESTS:**

Ms. Kaitlyn Powers WV Attorney General's Office  
Ms. Melissa McDowell, HR Generalist 2  
Ms. Wendy Fink, Admin Service Assistant I  
Mr. Randall Shoemake, Criminal Justice Planner

The July 31, 2025, meeting of the Law Enforcement Professional Standards (LEPS) Subcommittee was called to order at 8:59 a.m. by Chairman Walker. There were ten (10) members either present or represented, which represents a quorum of the Subcommittee membership, at the start of the meeting.

1. Agenda Item 1 – June 26, 2025, LEPS minutes were presented for approval. Motion made; Sheriff Eggleton seconded Mayor Barrett to approve minutes with no noted changes. The motion was approved unanimously without any discussion and no negative votes cast.
2. Agenda Item 2 - LEPS Fund Report was provided by Staff. Motion made, Capt. Goodson seconded Chief Johnson. The motion was approved unanimously without any discussion and no negative votes cast.
3. Agenda Item 3 – Consideration of applications for in-service training programs A) Annual In-Service Courses, B) Combined In-Service Courses, motion made, Chief Johnson seconded, Chief McNeil to approve both categories and courses. The motion was approved unanimously without any discussion and no negative votes cast.
4. Agenda Item 4 – Consideration for Instructor Applications. Motion made, Chief Johnson seconded Chief McNeil. The motion was approved unanimously without any discussion and no negative votes cast.
5. Agenda Item 5 Tab 1 – WVSP Grant Request. Motion made; Sheriff Coffman seconded Chief Johnson. The motion was approved unanimously without any discussion and no negative votes cast.
6. Agenda Item 6 Tab 2 – Consideration pertaining to LEOSA Certification Form 18 USC §926C – Staff sent out an email to all law enforcement agencies stating scores as well as pass/fail must be sent in with all qualifications. Suggestion made to discuss this Code during the retreat this September.

The Subcommittee went into executive session at 9:17 a.m. Motion made, Chief Johnson seconded; Mayor Barrett approved unanimously without discussion and no negative votes cast. Motion made, Mayor Barrett seconded, Chief Johnson, to come out of executive session, approved unanimously without discussion or questions and no negative votes cast. The Subcommittee came out of the executive session at 11:41 a.m. no action having been taken during the executive session on any of the items discussed.

7. Agenda Item 7A – Tab 3 - Consideration of Officer One's out of state certification to be transferred to West Virginia and admitted into the Equivalency Class. Motion made, Chief Johnson, seconded, Ms. Welch. The motion was approved unanimously without any discussion and no negative votes cast.

8. Agenda Item 7B – Tab 4 – Consideration of Officer Two's out of state certification to be transferred to West Virginia and admitted into the Equivalency Class. Motion made, Chief Johnson, seconded, Ms. Welch. The motion was approved unanimously without any discussion and no negative votes cast.
9. Agenda Item 8A – Tab 5 – Consideration of Officer One's Criminal Background Check and to be allowed to enter the Academy's Basic Class. Motion made, Chief Johnson, seconded Sheriff Eggleton to allow Officer One's request. The motion was approved unanimously without any discussion and no negative votes cast.
10. Agenda Item 9A Tab 6 – Consideration of Several Officer's with compliance issues. Motion made, Mayor Barrett, seconded Capt. Goodson to lift the Stop Work Orders with officers being cautioned to not let this occur again. The motion was approved unanimously without any discussion and no negative votes cast.
11. Agenda Item 10A Tab 7 – Consideration for Officer One to be reactivated as a West Virginia Officer and attend the Recertification Class at the Academy. Motion made, Chief McNeil, seconded Chief Johnson to allow Officer One to continue in the process with a FOIA request for training records, complete a medical packet and attend the Recertification Class. The motion was approved unanimously without any discussion and no negative votes cast.
12. Agenda Item 10B Tab 8 – Consideration for Officer Two to be reactivated as a West Virginia Officer and attend the Recertification Class at the Academy. Motion made, Chief Johnson seconded Mayor Barrett. The motion was approved by a majority vote with one member abstaining.
13. Agenda Item 10C Tab 9 – Consideration for Officer Three to be reactivated as a West Virginia Officer and attend the Recertification Class at the Academy. Motion made, Chief McNeil, seconded Sheriff Coffman to not allow this officer to move forward. With no evidence of training, this officer must attend the full Basic Academy Class. The motion was approved unanimously without any discussion and no negative votes cast.
14. Agenda Item 10D Tab 10 – Consideration for Officer Four to be reactivated as a West Virginia Officer. Motion made, Chief Johnson seconded, Capt. Goodson. The motion was approved unanimously without any discussion and no negative votes cast.
15. Agenda Item 10E Tab 11 – Consideration for Officer Five to be reactivated as a West Virginia Officer. Motion made, Sheriff Eggleton seconded, Mayor Barrett. Motion was approved unanimously without any discussion and no negative votes cast.

16. Agenda Item 10F Tab 12 – Consideration for Officer Six to be reactivated as a West Virginia Officer. Motion made, Chief Johnson seconded, Ms. Welch. The motion was approved unanimously without any discussion and no negative votes cast.

17. Agenda Item 11 Tab 13 –Consideration for Personnel Change in Status Report. Motion made, Mayor Barrett seconded Capt. Goodson to approve without additions or corrections. The motion was approved unanimously without any discussion and no negative votes cast.

There being no further agenda items set for discussion; a motion was made by Ms. Welch, seconded Chief Johnson to adjourn the meeting. The motion passed unanimously without discussion and no negative votes cast. The meeting was adjourned at 11:47 a.m.