

**COMPLAINT VERIFICATION INFORMATION**

**Your name, address, and telephone number(s):**

**Name, address, and telephone number(s) of person(s) who discriminated against you:**

**Name, address and telephone number(s) of agency or organization involved in your complaint:**

**Are there other persons or organizations involved in this discrimination case? \_\_\_\_**

**If YES, please give the names, addresses and telephone numbers below:**

NAME	ADDRESS	TELEPHONE
_____	_____	_____
_____	_____	_____

**Which of the following describes the nature of the discrimination involved?**

Race/Color  National Origin  Religion  Sex  Disability  Age  Sexual Orientation  Gender Identity

**Does your charge of discrimination involve:**

a. Your job or seeking employment?	<b>OR</b> b. You using facilities or someone providing services/protection to you (or others)?
If yes, which of the following apply?	If yes, how?
Hiring	Brutality
Work Assignment	Harassment
Promotion	Language
Demotion	Applying rules/laws differently
Discipline	Access to buildings/programs
Layoff/Recall	Retaliation
Retaliation	Different standards/opportunities/programs
Termination	Segregation
Other (Specify)	Other (Specify)

**Which month(s), day(s), and year(s) did the most recent discrimination against you take place?**

Beginning:      Month \_\_\_\_      Day \_\_      Year \_\_\_\_

Ending:          Month \_\_\_\_      Day \_\_      Year \_\_\_\_

**Explain in detail what happened and how you were discriminated against. State who was involved and show how other persons were treated differently from you. (Also, attach any written materials or documentation pertaining to your case.)**

**Has the opposite sex or have persons of other races, national origin, religions, or disabilities been treated differently from you in this particular matter? \_\_\_\_ If yes, please explain and identify:**

**Why do you believe this occurred?**

**What other information do you think might be helpful to our investigation?**

**If this complaint is resolved to your satisfaction, what remedy do you seek?**

**Please list below any persons (witnesses, fellow employees, supervisors, or others) whom we might contact for additional information to support or clarify your complaint:**

<b>Name</b>	<b>Address</b>	<b>Telephone Number</b>
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_____	_____	_____
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_____	_____	_____
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_____	_____	_____
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Have you filed a case or complaint with any of the following? (Check the appropriate items.)

Civil Rights Division, U.S. Dept. Of Justice	State or local Human Relations Commission
U.S. Equal Employment Opportunity Commission	State Law Enforcement Planning Agency
Other Federal Agency	Attorney (Note the name and address above)
Federal or State Court	Other (specify)

For any item checked above, please provide the following information:

Name of Agency: \_\_\_\_\_

Date Filed: \_\_\_\_\_

Case or Docket Number: \_\_\_\_\_

Date of Trial or Hearing: \_\_\_\_\_

Location of Agency or court: \_\_\_\_\_

Name of Investigator \_\_\_\_\_

Status of Case: \_\_\_\_\_

Additional comments: \_\_\_\_\_  
\_\_\_\_\_

DATE: \_\_\_\_\_

SIGNED: \_\_\_\_\_

(Continue any question on additional sheets if necessary)