Quarterly Meeting
Sexual Assault Forensic Examination (SAFE) Commission
of the
West Virginia Governor's Commission on Crime, Delinquency and Correction
2/18/2026

Members Present:

Nancy Hoffman	WV Foundation for Rape Information and Services
Debra Lopez-Bonasso	WV Foundation for Rape Information and Services
Dave Miller	WV State Police Forensic Laboratory
Tracy Shroyer-Carlyle	WV Child Advocacy Network
Jason Chute	Marshall University Forensic Science Center
Tiffany Edwards	WVU Forensic and Investigative Science Programs
Larry Hasley	WV SAKI Project
Hallie Morgan	WV Hospital Association
Gabrielle Mucciola	WV Prosecuting Attorneys Association
Dr. Christopher Goode	Emergency Room Physician

Members Not Present:

Katie Spriggs	Eastern Panhandle Empowerment Center
John McComas	WV Department of Health
Angelita Nixon	SANE Representative
Dr. Joan Phillips	CAMC Pediatrics Abuse Specialist
Jonathan Adler	WV Association of Counties
Beth Cook	Director of Child Advocacy Center

Guests:

Kasey Forsell	WV Foundation for Rape Information and Services
Aaron Dean	WV State Police Forensic Laboratory
Shiloh Woodard	WV Child Advocacy Network

DAS/JCS Staff Present:

Krista Ferrell	JCS Assistant Director
April Darnell	DAS HR Assistant Director
Brittany DeCrease	WV SANE Coordinator
Laura Cochran	JCS Criminal Justice Specialist
Erica Turley	Research Specialist
Monika Sterling	Administrative Services Assistant
Wendy Fink	Administrative Services Assistant

Welcome and Introductions: Chairperson Nancy Hoffman welcomed SAFE Commission members to the meeting, and everyone introduced themselves.

Approval of 10/30/2025 Meeting Minutes: Dave Miller made the motion to approve the minutes of the 10/30/2025 meeting. Debra Lopez-Bonasso seconded the motion. Motion carried.

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SAFE Commission Website Update: Erica Turley shared they did add the map but placed the link in the comments for everyone to look at the website to see if they have any recommendations. https://das.wv.gov/JCS/grant-programs/specializedgrantprograms/wvsafe/Pages/default.aspx

WV SANE Coordinator's Report: There have been 12 total nurses that have completed the adult/adolescent didactic, 16 total nurses have completed the pediatric didactic. There has been 1 course so far this year for adult/adolescent and 2 held for pediatrics. Raleigh General, CAMC, Camden Clark, Greenbrier Valley Medical, Cabell Huntington, WVU Thomas, Davis Medical Center, Hinton CAC, Just for Kids, Princeton Community, and CCMC have been represented at these trainings. From May 2024-February 2026, there have been 227 for adult/adolescent didactics, 182 clinicals, and 164 practicums. So far there are 5 training courses scheduled for this year, actively looking to schedule additional courses for both PA and AA-SANE for the summer and fall. There have been 112 nurses that have submitted and been approved for the AA-SANE, and 22 have submitted and been approved for their PA-SANE. Out of 47 hospitals on file, there are only 4 that have not completed their plans. There have been some updates, Davis and Mon Health will not be 24/7, they will now be a treatment/transfer facility, if they do not have a SANE on call, they will be transferred to Ruby. Dropbox is utilized to store all hospital plans, letters, and updates. There is also an Excel file that is updated whenever a hospital submits any new/updated information. A documentation companion guide was created to walk nurses through the documentation using the WV SAECK forms and common errors. In 2021, only 60% of the kits were collected by SANEs and only 65% of the kits were well collected. In 2025, 95% were collected by SANEs and 82% were well collected.

SAFE Standards Sub-Committee Update: There are still 5 counties without any approved plans, 4 of those are just waiting on MOUS. The recommendation from the sub-committee is that JCS designates one staff member to work with the SAFE Commission to include creating one state email address (not an employee's email that could change) to retain the county plans and to ensure continuity. Duplicate copies should be retained by the committee chair and/or the Commission chair. The next recommendation is to align the hospital plans with the county plans. Another recommendation is for county plans to be reviewed by the standards committee at least every 3 years on a rotating basis, with this task facilitated by the JCS' assigned staff person, Recommendation of the completion of the website content should be completed by mid-2027. Recommendation that the SAFE Commission will intervene if the remaining 5 plans are not completed by 10/01/2026, lastly a recommendation for at least every 3 years, JCS should send out a letter on behalf of the SAFE commission to all law enforcement agencies to verify that no untested kits are being stored, certified responses will be sent to the WV State Police Crime Lab. Dave has taken the original letter to their legal department for some feedback and how it can be taken more seriously. All recommendations were approved by the Commission.

SAFE Data Collection Sub-Committee Update: Since January 2025, there have been 372 old kits. The kits have been numbered since this started and we are now in the 12,500's. These are ordered for 500-550 usually once a year. Going back a full year, all but 20 kits are in the current year. We have kits from 11,000 to 12,500 representing 350 kits that have been looked at. Thirteen kits that were older than 11,000, 2 that were from 10,000-10,500, 3 that were from 9,500-10,000, and one that was older than kit 9,000. Nineteen kits are considered old out of those 372, 3 of them were temporary kits. One recommendation from the sub-committee is to have kit instructions and

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documents on the website. Another recommendation is to update the current sexual assault kit information system due to the kit changing, tracking software, and the kit review process. Tyler Technologies is sending a quote for this software. The third recommendation is the possibility of creating a training kit. The Prosecuting Attorney's Institute has a dollar limit that they can spend per fiscal year, sending out a full training kit would help cut down costs on the actual kits. An order is in place right now, in a good place with kits to date. The last recommendation is that we take the paperwork out of the kits and just have it on the website for the SANEs to fill out. Some law enforcement agencies are not sending in the paperwork to the lab; there needs to be a way to get it to the law enforcement agencies. All recommendations were approved by the Commission.

SAFE Training Sub-Committee Update: The first recommendation is to explore options for obtaining a system with capabilities that would provide reports to support SANE training. Another recommendation is for the sub-committee to continue to approve training requirements. The last recommendation is that the sub-committee can send out the training approval applications. All recommendations were approved by the Commission. Dave made the motion that the sub-committee be able to approve or deny any training courses per the Legislature, Debra seconded. Motion carried.

Legislative Audit by WV Legislature's Performance Evaluation and Research Division: There have not been any new updates, April Darnell will look into this and see where it stands.

Protocol for Storing and Repackaging Non-Report Kits: Protocol will be available to be approved by the Commission in the May meeting. Marshall has received 811 kits, 83 of those kits have been activated. The shortest activation time was 1 day, the average activation time is 6 months, and the longest activation time was 6 years.

Resolution of Appreciation for Terry Fenger: Dave Miller made the motion for an acknowledgement and certificate be given to Terry Fenger for his dedication to the Commission, Debra Bonasso seconded. Motion carried.

SAFE Commission Role in Handling Complaints: This has been tabled for the May meeting.

SAKI Project Update: With the help of the WVSP Violent Crime Task Force there have been 212 kits cleared, 83 have had an arrest, a plea, a warrant, or a conviction. Lewis County had their 1st arrest on a serial rapist on January 20th connected to at least 3 cases in WV.

Next Meeting: The next meeting will be on May 27, 2026, at 9:00 am.

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